

Board of Directors Meeting Minutes
September 29, 2021
5:15 pm

- 1 Start Executive Session at 5:15 pm**
- 2 Adjourn from Executive Session to Public Board Meeting at 6:00 pm**
- 3 Welcome, determination of a quorum and introductions**

The meeting was gavelled to order at 6:06 PM by President McAdon.

Directors	Director Present	Absent	Excused Absence
McAdon	X		
Syfan	X		
Gardner	X		
Mein	X		
Stafford	X		

Shareholders, Officers and other parties present at the meeting introduced themselves:

Attendee	Address or interest
Cindy Belknap	2280 El Dorado
Mike McClure	Designer/General Contractor

- 4 Announce results of issues from Executive Session**
- 5 Accept minutes of last meeting (25Aug2021)**

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner	X			
Mein	X			
Stafford	X			

6 Financial reports

CPA is retiring but the company will continue to serve S&T until the end of the year.

7 Updates on company projects:

7.a Basin Management Committee (BMC)

7.b Operations

8 Action items. For each action item (1) Board members discuss and debate each item after presentation. (2) Shareholders and public may make comments and suggestions. (3) Board members make motions and votes Proposal: Water shortage emergency declaration/flow chart

a. Proposal: Water shortage emergency declaration/flow chart

On the flow chart, Diamond #2, strike the word “application”. Diamond #4, strike the words “or rooms like bedrooms by other names”. Add a bedroom is defined as a room with a closing door and a closet. Board accepts the flow chart with grammatical errors.

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner	X			
Mein	X			
Stafford	X			

b. Update: Request for will-serve, 2280 El Dorado

Board approves Will Serve request contingent upon revision control with final plans

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner	X			
Mein	X			
Stafford	X			

c. Update: Well 5 nitrate project

Charlie requests that the board allow him to submit the report from Cleath Harris to the Water Quality Control Board.

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner	X			
Mein	X			
Stafford	X			

d. Vote: County request for shareholder water use data

The board denies the request and Charlie will direct them to public works where this data has been submitted. They can use the data with a non-disclosure agreement that the information not be used for other purposes.

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner	X			
Mein	X			
Stafford	X			

e. Review: Asset maintenance plan for estimating required reserve funds

f. Discuss: Contract with other water purveyors or hiring additional staff

g. Review duty month schedule

h. Review board meeting schedule

9 Shareholder and Public comments for items not on agenda

10 Board member comments. Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics and discuss items for future meetings.

Meeting adjourned at 7:25 pm