S & T
Mutual Water Company
Los Osos, CA

Board of Directors Meeting Minutes

February 18th, 2021 at 6:00pm – via Zoom
Executive Session at 5:00pm

Please Note: S&T is taking all necessary steps to prevent and mitigate the effects of COVID-19 on our community. Therefore, in the interest of public health, and in compliance with California Governor Gavin Newsom's recently issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's Order, including social distancing guidelines and avoiding group gatherings, the "Shelter-in-place" Order issued by San Luis Obispo County, and all applicable provisions of federal and state law, this Board meeting will be held telephonically and online.

Board members, shareholders and interested parties will be calling in via the Zoom video conferencing platform from separate locations. Unfortunately, physical attendance by the public cannot be accommodated given the current circumstances and the need to ensure the health and safety of the members, staff, and the public as a whole; however, S&T is making significant efforts to ensure participation during this Board meeting, and has taken the following steps to help the public access the meeting:

- **Zoom Video Conferencing.** Members of the public can call into the meeting to or they can access Zoom from a computer, mobile device or tablet. Zoom is a free platform.

See: www.st-water.com for Directions on "How to Zoom"

To Join meeting from a computer or smart phone*:*

- Go to Zoom (www.Zoom.com) or Zoom App
- Click on "Join Zoom Meeting"
- Meeting ID: 841 7096 7325
- Or Click on the link: Click Here for Zoom Meeting

To Join meeting from a telephone:

- Dial the meeting phone number: (669)-900-9128
- When prompted, enter the meeting ID: 841 7096 7325

February 18th 2021 Meeting Agenda

A. Determination of a quorum and introductions

In compliance with the Mutual Water Company Open Meetings Act [Ref: CA Corp. Code §14305] the Board of Directors can meet privately in an executive session at the time of a regular board meeting to discuss pending or potential litigation, matters related to the formation of contracts with third parties, potential acquisition of real property, member or shareholder discipline, and personnel matters. Any matter discussed in executive session shall be generally noted in the minutes of the meeting at which that session occurred.

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1 Gavel Public meeting to order at 6:00pm

The meeting was gaveled to order at 6:03 PM by President McAdon.

Directors	Director Present	Absent	Excused Absence
McAdon	X		
Syfan	X		
Rittenhouse	X		
Cote	X		
Gardner	X		

Cary Maffioli joined the meeting

2 Adjourn to Executive Session (Closed to Public)

3 Adjourn from Executive session to Public Board Meeting at 6:00pm

4 Open Public Meeting: Welcome, determination of a quorum and introductions

5 Announce results of issues from Executive Session

Cary Mafiolli has accepted the position of Director/Treasurer

6 Accept minutes of last meeting (January 21st, 2021)

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

7 Financial reports

Accepted

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8 Updates on company projects:

8.a Basin Management Committee (BMC)

8.b Operations

b.i Hydrant Replacement

b.ii 2” Intertie

9 Action items. For each action item (1) Board members discuss and debate each item after presentation. (2) Shareholders and public may make comments and suggestions. (3) Board members make motions and votes.

9.a Charlie Cote resignation from Board of Directors

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Cote	X			
Gardner	X			

9.b Proposal: Appointment to fill vacant Director position

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Gardner	X			

The Board voted unanimously to have Cary Maffioli fill the position as Director/Treasurer

9.c Proposal: Adjust Office Rates

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Maffioli	X			
Gardner	X			

March 1st effective date for rate change of $35. Strike “including the first 30 min of preparation” on item one.

9.d Proposal: Water Tank inspection and Silt Removal

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Maffioli	X			
Gardner	X			

9.e Discussion: Accessory Dwelling Units, Will Serve/Continue to Serve Letter

9.f Proposal: Well #5 Nitrate Engineering Study-Cleath-Harris

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Rittenhouse	X			
Maffioli	X			
Gardner	X			

Wayne Peoples sent a letter to the board in disagreement of this proposal. The Board presented the letter and appreciated Wayne’s input. The Board agreed that this study is needed and will request that the other purveyors contribute to the cost.

9.g Review of the Duty Month Schedule

Date change for Annual Board Meeting will be June 26th and date change for July is now July 29th.

9.h Review of meeting schedule

Cary will shadow some of the other directors and will be put on the schedule when she is comfortable with duty month.

10 Shareholder and Public comments for items not on agenda

11 Board member comments. Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics and discuss items for future meetings.

Meeting Adjourned 7:57pm