

Board of Directors Meeting Minutes
September 22, 2022
6:00 pm

A. Determination of a quorum and introductions

In compliance with the Mutual Water Company Open Meetings Act [Ref: CA Corp. Code §14305] the Board of Directors can meet privately in an executive session at the time of a regular board meeting to discuss pending or potential litigation, matters related to the formation of contracts with third parties, potential acquisition of real property, member or shareholder discipline, and personnel matters. Any matter discussed in executive session shall be generally noted in the minutes of the meeting at which that session occurred.

1 Start Executive Session 5:30 pm

2 Adjourn Executive Session to Public Board Meeting at 6:00 pm

3 Welcome, determination of a quorum and introductions

The meeting was gaveled to order at 6:03 PM by President McAdon.

Directors	Director Present	Absent	Excused Absence
McAdon	X		
Syfan	X		
Gardner	X		
Mein	X		
Stafford			X

Shareholders, Officers and other parties present at the meeting introduced themselves:

Attendee	Address or interest
Beth Reinke	Officer
Charlie Cote	Operator
Aaron Floyd	Humboldt
Gary Ball	Howard

4 Announce results of issues from Executive Session

Discussion of several issues. No decisions were made.

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5 Accept minutes of last meeting (Aug 25, 2022)

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner	X			
Mein	X			
Stafford				X

6 Financial reports

7 Updates on company projects:

a. Basin Management Committee (BMC)

Beth is now representing S&T at BMC meetings.

b. Operations

8 Action items. For each action item (1) Board members discuss and debate each item after presentation. (2) Shareholders and public may make comments and suggestions. (3) Board members make motions and votes.

a. **Discussion:** Contract for Office Management

Negotiation was made with CG Bookkeeping for new Officer Manager. Board voted to accept the contract.

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner	X			
Mein	X			
Stafford				X

b. **Update:** Capital project for repairing north well field isolation valve and meter box: Zac

There is not a proposal for this project because we did not receive a quote from a contractor in time.

- c. **Update:** MNS-BMC Proposal: Julie & Charlie
- d. **Update:** Nitrate Pollution Remediation Project: Charlie & Beth
- e. **Update:** Secondary Water Source Project: Beth

A proposal for this project was not prepared.

I. Final Report from MKN

- f. **Review:** Duty Month Schedule
- g. **Review:** Board Meeting Schedule

9 Shareholder and Public comments for items not on agenda

10 Board member comments. Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics and discuss items for future meetings.

Meeting adjourned at 7:16 pm