S & T
Mutual Water Company
Los Osos, CA

Board of Directors Meeting Minutes
May 26, 2022
6:00 pm

A. Determination of a quorum and introductions

In compliance with the Mutual Water Company Open Meetings Act [Ref: CA Corp. Code §14305] the Board of Directors can meet privately in an executive session at the time of a regular board meeting to discuss pending or potential litigation, matters related to the formation of contracts with third parties, potential acquisition of real property, member or shareholder discipline, and personnel matters. Any matter discussed in executive session shall be generally noted in the minutes of the meeting at which that session occurred.

1 Start Executive Session 5:30 pm

2 Adjourn Executive Session to Public Board Meeting at 6:00 pm

3 Welcome, determination of a quorum and introductions

The meeting was gaveled to order at 6:01 PM by President McAdon.

Directors	Director Present	Absent	Excused Absence
McAdon	X		
Syfan	X		
Gardner			X
Mein	X		
Stafford			X

Shareholders, Officers and other parties present at the meeting introduced themselves:

Attendee	Address or interest
Charlie Cote	Officer
Zac Reinke	Officer
Beth Reinke	Officer

4 Announce results of issues from Executive Session

Director Syfan noted that Officer Cote was not listed as attending Exec Session meetings in the past minutes.

5 Accept minutes of last meeting (April 21, 2022)

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner				X
Mein	X			
Stafford				X

6 Financial reports

7 Updates on company projects:

a. Basin Management Committee (BMC)

b. Operations

8 Action items. For each action item (1) Board members discuss and debate each item after presentation. (2) Shareholders and public may make comments and suggestions. (3) Board members make motions and votes.

a. Update: Preparation for annual meeting and director election

b. Update: Secondary water source project

c. Update: Nitrate pollution remediation project

Beth had several comments:

On page 2-3, inconsistency in reporting the volume of water in tanks.

What is the reporting level for nitrate?

Regarding the statement that the BMC “may” consider revisiting the estimation of the sustainable yield, Beth suggested that it should be worded as “they are revisiting”.

Beth had questions about the weighting of projects in the study.

She suggested dating any cost estimation.

Add in bio treatment in treatment section.

d. Proposal: Conflict of interest policy

The board asked that we find out why and how much the workers comp policy would cost.

The board voted on the conflict of interest policy

Directors	Accept	Reject	Abstain	Absent
McAdon	X			
Syfan	X			
Gardner				X
Mein	X			
Stafford				X

e. Presentation: Grant options for board review

f. Review: Duty month schedule

g. Review: Board meeting schedule

9 Shareholder and Public comments for items not on agenda

10 Board member comments. Board members may make brief comments, provide project status updates, or communicate with other directors, staff, or the public regarding non-agenda topics and discuss items for future meetings.

Director Syfan, as acting Secretary, noticed that Charlie Cote was not included in the minutes as an attendee for several of the past meetings. Please note that Charlie has attended every meeting.

Meeting adjourned at 7:40 pm